

The City Manager's Monthly Report provides an update of staff action related to projects, programs and services.



Upcoming Meetings August 2015

03 5:30pm	Agenda Review
6:30pm	Commission Meeting
04 5:30pm	National Night Out
87pm	Music in the Amph
10 5:30pm	Commission Workshop
11 6pm	Parks&Rec Advisory
14 3:30pm	DEDAB
17 5:30pm	Agenda Review
6:30pm	Commission Meeting
18 6pm	AHAC Meeting
19 10-2	FLOWMobile
7pm	Planning & Zoning
20 9am	DRC Meeting
5:45pm	Citizen Accessibility Subcommittee
24 5:30pm	Senior Advisory Subcommittee
26 5:30pm	Special Magistrate



City Manager's Monthly Report

City Manager's Office

- An update on the Customer Service Survey System: During the month of July, the City Manager's Office collected 261 customer service surveys. Two-hundred and thirty-seven of those were all marked "excellent," 15 were marked "excellent/good," six were marked "all good" and three were marked "good/average." There were no negative comments and only two suggestions for improvement. One suggestion was to place a numbering system in the lobby to keep track of who is next in line. The other suggestion was to lower the prices for reserving park facilities.
- This month, staff has made an effort to remove unnecessary signage, clean employee common areas and update bulletin boards throughout City Hall.

Public Information

- DeltonaTV's Summer internship program is wrapping up. We had four interns who produced a variety of minute-long public service announcements on important City locations, phone numbers, voting precinct locations and parks. One of the projects is a 30-minute profile of the "Prison Pups" program involving the Halifax Humane Society and the Tomoka Correctional Work Farm.
- The DeltonaTV Web site on Earth Channel should be operational by the end of August. The site will feature video on demand, live streaming and an interactive broadcast schedule.
- Staff has been working with Bethune-Cookman University on a plan to broadcast CatEye Productions on Deltona TV. CatEye content is student designed programming including B-CU athletic programs.

Office of Economic Development

- Staff spent a day and a half with representatives of a large medical provider doing site selection and review in the City.
- Staff has been working with the Municipal Economic Development Organization to see how the group can corporately work through regional issues to promote business and workforce growth.

City Clerk's Office

- The City Clerk's Office has received election paperwork for one candidate, Christopher Alcantara, seeking election for District 3 of the City Commission in 2016.
- The department rolled out the electronic "Request to Speak" form for Public Comment during the City Commission Meetings. The form is on the City's homepage.
- City Clerk's Office staff continues to work on the roll out of the new Granicus agen-

da, minutes, voting and video streaming system. Granicus should stream line the agenda and minute-taking process and create uniformity in our documentation.

- The Clerk's Office would like to thank Winn Dixie for contributing pies and watermelons for their contests at the July 4th Celebration.

Fire Department

- On July 15, the Fire Department hosted the annual Deltona Emergency Operations Center training and update. Training included a tabletop scenario of a tornado damaging several major city departments and infrastructure. The Volusia County Division of Emergency Management lead the exercise discussion and provided an overview of ICS (Incident Command System) and NIMS (National Incident Management System) prior to the exercise. The Fire Department would like to thank Rick Moore and Aubrie Parliament from Volusia County for their assistance.
- Our Fire Department now has a new MSA G1 Self Contained Breathing Apparatus (SCBA). Crews received training on some of the equipment to begin fit testing department members for their assigned face-piece. Once training is complete, all units should be used in service by Sept. 1. Additional training will occur in mid-August.



Structure Fires	4
Vehicle Fires	5
Wild Land, Grass, Trash	6
Miscellaneous Fire Calls	52
ALS Medicals / MVA	209
BLS Medicals / MVA	365
Hazardous Conditions	30
Service Calls	33
Good Intent	102
False Calls	41

Total Calls for Service 816

Human Resources

- We have six annual Open Enrollment Sessions planned for Aug. 19-21.
- HR staff and staff from Halifax Health have completed all of the screenings for the Employee Wellness Program.
- Various options for employee health insurance continue to be reviewed by an employee committee. Recommendations to the City Manager are in the works.
- Staff has received 50 applications for the Human Resources Director position.
- The City welcomed six new employees this month: Kara Madden, Utility Billing Technician; Luke Steinbrink, Public Works Technician; Brandon Keppeler, Mechanic; Dedra Burlock, Utility Customer Service Representative, and Kevin Falco and Jason Jones, Utility Systems Technicians.
- Staff processed three employee separations including exit interviews for Lewis Miller and Salvatore Sanchez, Utility System Technicians, and Brian Powers, Electronic Communications Specialist.

Parks & Recreation

- The Annual July 4th Celebration which showcased a fantastic fireworks display went on as planned, in spite of the threat of inclement weather. Music was provided by the band, Then2Now from Deltona. Games and contests were organized by City staff. Over 15,000 people ranging in age from young children to senior citizens were in attendance.

- City Hall continues to transform. Parks & Recreation staff have added new mulch to the parking lot islands and of course we continue to water and give special care to the new zoysia turf grass. Additional improvements are planned.



- Our furry friends have had so much fun this summer at the Keysville Dog Park that they can't wait to get to the other side of the fence. Parks & Recreation staff made improvements along the fence between the small and large dog areas by adding concrete curbing and rocks. This will prohibit dogs from tunneling under the fence. More improvements are planned this Fall.



Planning & Development Services

- Planning & Development staff brought the proposed Southwest Volusia Redevelopment Area (CRA) to the City Commission for an update of the Findings of Necessity document, previously completed in 2012. The approval by the City Commission allows the opportunity to seek a delegation of authority from Volusia County.
- Staff participated in the Arbor Ridge Phase 5 subdivision pre-development meeting which includes approval for 77 new homes, a final phase and the completion of the Arbor Ridge project.
- Staff conducted a Development Review meeting for the Halifax Crossings Business Planned Unit Development Preliminary Plat for the master development. With the City's acceptance of the Graves Avenue North right-of-way and approval of the Preliminary Plat, the applicant can begin construction of the new spine road to serve internal lots within the subdivision.
- The Development Review Committee approved the Honest One/Top Shelf Center Final Site Plan and Final Plat. The result is the subdivision of two commercial lots and a master stormwater pond for an auto care center to be constructed next to the existing car wash.
- Received an application for the Gold Choice Assisted Living Facility to be located within the Deltona Activity Center. The 114-bed facility is proposed to be located along the southern end of Normandy Boulevard within the Activity Center and adjacent to the City's Water Plant. As proposed, the (+/-) 10-acre site will include a storage facility that acts as a buffer between the Assisted Living Facility and the water facility.
- Created an agenda package for the Phase III Land Development Code Amendments and reviewed the proposed changes and project schedule with the City Manager. The goal is to complete this cycle of amendments and consider a more prescriptive code in the future, following Evaluating and Appraisal Report-based amendments to the City's Comprehensive Plan.
- Provided a tour for the City Manager to look at existing developments, development patterns, platting, Comprehensive Planning matters, strategic planning, utility-locates, community development matters and zoning classifications.

Law Enforcement Provider : VCSO

- A bomb threat at Daytona State College on July 16 was successfully solved with the identification and arrest of the suspect on July 21.
- Investigators identified and dismantled three groups of individuals who were committing burglaries in Deltona.
- On July 26, a suspect was arrested for committing an occupied burglary to a dwelling while the homeowner was sleeping. Within 24 hours of the incident, the suspect was identified, a search warrant was executed on the suspect's residence utilizing SWAT. The suspect was apprehended and confessed. Numerous stolen items were recovered as a result of the search warrant and the suspect has been tied to several additional burglaries in Deltona.
- On July 27, deputies located and apprehended three individuals from Orlando who were committing conveyance burglaries in Deltona. A large quantity of stolen property has been recovered and the group has been tied to at least 11 burglaries.
- The juvenile probation check program discussed last month appears to be having an impact on crime. None of the burglary rings arrested in July have been tied to juveniles on probation out of Deltona.